



# Australian Industry Training Providers

“We don’t tell you how to run your business,  
we work with you to help you reach your goals”

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## December 2010 Issue

### **2011 Productivity Places Program (PPP) announced!**

Are you interested in subsidised training in 2011?

Contact Melissa on [training@aitp.com.au](mailto:training@aitp.com.au) for further information and to express your interest.

**Act Now!!!**

Your input can help us gain the places you are after! Please respond by Friday 3<sup>rd</sup> December so we can finalise our application.

Exploration  
Safety  
Roadshow

#### Exploring a safe toughness

The 2010 Exploration Safety Roadshow offers a unique opportunity to explore a range of topics including the relationship between “tough” behaviours and safety in the workplace.

The roadshow, hosted by the Resources Safety Division of the Department of Mines and Petroleum, is travelling to Kalgoorlie on Wednesday, December 1 and Perth on Friday, December 3 2010.

This year’s roadshow program has a mix of presentation, workshops and opportunities for discussion. Topics include the safety reform strategy, occurrence reporting and managing occupational hazards associated with mineral exploration, such as fibrous minerals, dust and drilling.

The workshops will be run by Dr Dean Laplonge a leading researcher in gender and safety culture, who has worked with resource companies throughout the State.

For further information call (08) 9358 8154 or visit

[www.dmp.wa.gov.au/events](http://www.dmp.wa.gov.au/events) or

email RSDComms [@dmp.wa.gov.au](mailto:@dmp.wa.gov.au)

**Places are limited so reserve yours NOW!**

### What is a risk assessment?

The occupational safety and health laws require risk assessments to be carried out. A risk assessment is the process of determining whether there is a risk of injury or harm associated with an identified hazard. The process should include consultation with people involved in the task, as well as consideration of the level of experience and training of the operator, individual tasks to be performed and the length of time the operator is exposed to the identified hazards.

### What risk factors contribute to slips and trips incidents?

Slips and trips account for 20% of all lost time injuries every year. They can result in serious injuries and lengthy periods of time off work.

Risk factors that contribute to slips and trips injuries will vary according to the type of workplace and work tasks being completed.

Common risk factor categories include:

- Floor surface & condition
- General housekeeping at client property and office
- Space & design of property to be treated
- Stairs, ladders and placement of equipment
- Work activities, pace & processes
- Footwear & clothing
- Individual factors

### AITP invite you to our Christmas Sundowner

**Wed 15th December at 4.30 pm**

**RSVP [training@aitp.com.au](mailto:training@aitp.com.au)**

### A Huge Thank You

AITP would like to take this opportunity to thank Natalie East, who is no longer with AITP, for her wonderful contribution to our business and wish her all the very best for the future. She will be missed by staff, students and business associates alike. Good luck Nat!

## **Course Dates for 2011**

#### **Certificate IV in Training & Assessment (TAE40110)\***

Module 1	2 days	14, 15 February
Module 2	4 days	1, 2, 3, 4 March
Module 3	4 days	4, 5, 6, 7 April

#### **Diploma of Management (BSB51107)\***

Module 1	4 days	8, 9, 10, 11 March
Module 2	4 days	11, 12, 13, 14 April

#### **Certificate IV in Occupational Health & Safety (BSB41407)\***

Module 1	3 days	31 Jan, 1, 2 February
Module 2	4 days	21, 22, 23, 24 February

#### **Diploma of Occupational Health & Safety (BSB51307)\***

Module 1	4 days	7, 8, 9, 10 February
Module 2	4 days	14, 15, 16, 17 March

\*Successful completion of post course project before statement of attainment can be issued